**MINUTES of the MEETING of the OVERBURY AND CONDERTON PARISH COUNCIL held on Monday 30 July 2018 at 7 pm in Overbury Village Hall**

PRESENT: Mrs G Milway

Mr Richard Southby

Mrs Ruth Darling

Mrs Steff LeMarechal

Miss R Long - Parish Clerk

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Horton, who had an unavoidable business commitment.

2. **DECLARATIONS OF INTEREST**

Councillors were reminded of the need to keep up to date their Register of Interests, and to declare any Personal Interest or Prejudicial Interest relating to any items on the Agenda. There were no Declarations of Interest for this Meeting.

3. **MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous meeting held on 14 May 2018, which had been circulated with the Agenda papers, were approved and signed as correct by the Chairman

# 4. PROGRESS REPORTS

# (1) The Defibrillator

The Clerk reported that the further training would be arranged for September, and the Clerk would ensure that the date and time is convenient for the staff from the schools and the stud.

(2) New Homes Bonus Scheme – Other Projects

The Clerk reminded the meeting that Wychavon District Council had confirmed that enhanced lighting in the main hall and heating in the kitchen of the village hall are both considered suitable projects under the current NHB scheme. The Clerk was asked to find out if the installation of a ramp for disabled access at the front access to the hall would also be acceptable expenditure from the NHB fund.

(3) Repair of Footpath and Crashmore Lane pothole

The Clerk reported that the repair of the footpath (pavement) at the top of Overbury had been arranged for late June. However, due to water pipe replacement works in the same area that are planned for October and could damage the footpath, it had been agreed with Worcestershire Highways to delay the footpath work until November.

(4) Parish Paths Warden

The Chairman reported that she had undertaken the training provided by The County Council footpath warden team, who have also provided the necessary equipment.

(5) New Model Standing Orders­

The summary from NALC of the recent legislation covered by the new and revised model standing orders had been circulated to the Councillors.

(6) Safety Matting under the Swings

The Clerk reported that the gaps in the matting under the swings are being monitored weekly.

5. **WYCHAVON DISTRICT COUNCIL**

(1) The Parish Matters newsletter was distributed to Councillors.

(2) Wychavon Parish Council Event – this was attended by the Clerk and the summary was circulated to Councillors. Among the subjects covered at the meeting were - the New Homes Bonus Scheme, now called the Community Legacy Grant Scheme; Village of Culture competition; Community led housing; SWDP Review with regard to future housing need assessment.

(3) Pershore road closures will operate between July and December this year due to the substantial housing development in the Wyre Road area, but diversions and temporary traffic lights will keep disruption to the minimum.

(4) Fly-tipping – the Council are pleased to have successfully prosecuted a fly tipper, who faced a large bill and a driving ban.

(5) Building Design Awards – nominations are sought for these awards under five categories, i.e. Heritage, Home (new build), Home Award (extensions & conversions), Sustainability, Community Architecture.

(6) Evesham Waitrose building completed and handed over to Waitrose, who hope to open the store in time for the Christmas trade.

6. **WORCESTERSHIRE COUNTY COUNCIL**

(1) Petition to keep the Elgar Archives at the Hive in Worcester rather than relocating the collection to the British Library in London.

7. **WORCESTERSHIRE CALC (County Association of Local Councils)**

Up to date information has been received with regard to:

Security Tips for Rural Properties; Grants to Churches; Worcestershire Remembers WW1 Event on Saturday 4 August.

8. **BREDON HILL CONSERVATION GROUP**

Objections have been lodged with regard to the proposed development of 500 houses at Mitton Bank, Tewkesbury, east of Tewkesbury road between Bredon’s Hardwick and Mitton. If permitted, this could be the first phase in a development of 1100 houses and compares with the current size of Bredon with approximately 850 houses.

9. **SOUTH WORCESTERSHIRE DEVELOPMENT PLAN**

A Housing Study is currently being carried out to establish the housing needs of local communities and the consultation period has been extended to 27 July 2018.

11. **FINANCE**

Current Financial Position

The sum brought forward from the meeting on 14 May 2018 was £5104.00. Since that meeting the Parish Council has received £185.38 from Overbury Cricket Club to repay the rent, pavilion insurance and water charges; and £142.82 from Sir Bruce Bossom being his contribution towards the new Overbury village sign. Payments since May were the Clerk’s quarterly salary of £187.50; Jess Hutt £100 first instalment for cleaning the parish bus shelters; Wychavon DC £89.10 annual charge for the cleaning and maintenance of one of the dog bins; and the donation to the Friends of St Faith’s in the sum of £150.00 which had been correctly debited to the Parish Council’s current account. These transactions leave a balance of £4905.60 brought forward to this July meeting.

The following payments were then agreed:

£

1. Overbury Enterprises - 50% share of winter salt stock 168.00
2. Mrs Sharon Denson - internal audit 100.00

268.00

The balance carried forward to the October meeting is therefore £4637.60

12. **CORRESPONDENCE FOR INFORMATION AND REFERENCE**

No relevant correspondence.

13. **CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**

No urgent decisions were taken since the last meeting.

13. **DATE OF NEXT MEETING**

The next meeting has been arranged for Monday 8 October 2018 at 7pm at Overbury Village Hall.