

**The Annual Meeting of the Overbury and Conderton Parish Council  
will take place on Monday 22 June 2020 at 5.00 pm  
at Overbury Village Hall**

You are duly required to attend the Meeting of the Overbury and Conderton Parish Council.

**A G E N D A**

1. ELECTION OF CHAIRMAN (Acceptance of Office form to be signed)
2. APOLOGIES FOR ABSENCE
3. ELECTION OF VICE CHAIRMAN following the resignation of Mr Peter Horton as Councillor for Overbury
4. DECLARATIONS OF INTEREST
  - (a) Register of Disclosable Pecuniary Interests: Councillors are reminded of the need to complete/update their registers of interests.
  - (b) To declare any Personal interests in items on the agenda and their nature
  - (c) To declare any Prejudicial interests in items on the agenda and their nature
  - (d) Written requests for the Council to grant a dispensation are to be with the Clerk at least four days prior to a meeting.Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) of the Code of Conduct, must leave the room for the relevant items.
5. REVIEW OF FINANCIAL REGULATIONS, RISK ASSESSMENT & INSURANCE COVER
6. APPOINTMENTS OF PARISH COUNCIL REPRESENTATIVES TO (i) Overbury Village Hall Management Committee (ii) Bredon Hill Conservation Group
7. TO APPROVE THE MINUTES OF THE MEETING held on 6 January 2020 – *attached*
8. PROGRESS REPORTS from 6 January meeting for information and discussion
  - (1) Overbury footpath surface repair
  - (2) The Yew Tree, Conderton – Parking issues
9. WYCHAVON DISTRICT COUNCIL for information and discussion
  - (1) Installation of Electric Vehicle Charges
  - (2) Mr Vic Allison confirmed as Chief Executive of Malvern Hills & Wychavon District Councils to replace the retiring Mr Jack Hegarty
  - (3) Wychavon Parish News & Business News– *circulated by e-mail*
10. WORCESTERSHIRE CALC for information
  - (1) Minutes of the Wychavon Area meeting held by Zoom on 4 June 2020.
  - (2) Website Accessibility Regulations
  - (3) NALC: New Model Code of Conduct consultation
11. SOUTH WORCESTERSHIRE DEVELOPMENT PLAN
  - (i) New towns proposed for Parkway & Throckmorton Airfield
  - (ii) Country Park – Call for Sites – *circulated by e-mail*
  - (iii) Tiddesley Wood – threat posed by development
12. TEWKESBURY GARDEN TOWN – Ashchurch Bridge Project – *circulated by e-mail*
13. WORCESTERSHIRE COUNTY COUNCIL – Minerals Local Plan until 2035 for sand and gravel quarries in the Vale from Pershore up to Harvington & Offenham and south as far as Bredon and Eckington.
14. WEST MERCIA POLICE Newsletter “The Rural Beat” – *circulated by e-mail*
15. PARISH COUNCILLORS: Two Vacancies for Overbury
16. FINANCE:
  - A. Internal Audit & Year End Documents: (1) Completed Internal Audit Report (2) Documents for Consideration and Approval by signature: (i) Certification of Exemption (ii) Annual Governance Statement (iii) Accounting Statements. *Copies of these documents attached with* Summary of Receipts and Payments for year to 31 March 2020 with year to 31 March 2019 for comparison; Explanation of Variances; Bank Reconciliation.
  - B. Current Position: (i) Balance brought forward from 6 January meeting (ii) List of Receipts and Payments from 6 January 2020 to 31 March 2020 (iii) Bills to pay *Spreadsheet attached* (iv) New Bank Signatory
17. CORRESPONDENCE FOR INFORMATION
18. CLERK’S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING
19. COUNCILLORS’ REPORTS AND ITEMS FOR FUTURE AGENDA
20. DATE OF NEXT MEETING

**Ros Long**

**18/06/2020**

Signed: .....

Date: .....

R.S. Long/Clerk to the Parish Council