

**The Annual Meeting of the Overbury and Conderton Parish Council  
will take place at 6.30pm on Monday 16 May 2022  
at Overbury Village Hall**

You are duly required to attend the Meeting of the Overbury and Conderton Parish Council.

**A G E N D A**

*Note: DECLARATIONS OF ACCEPTANCE OF OFFICE TO BE SIGNED BY ALL COUNCILLORS BEFORE START OF MEETING.*

1. ELECTION OF CHAIRMAN and Signing of Declaration of Office by Chairman
2. APOLOGIES FOR ABSENCE
3. ELECTION OF VICE CHAIRMAN
4. DECLARATIONS OF INTEREST
  - (a) Register of Disclosable Pecuniary Interests: Councillors are reminded of the need to complete/update their registers of interests.
  - (b) To declare any Personal interests in items on the agenda and their nature
  - (c) To declare any Prejudicial interests in items on the agenda and their nature
  - (d) Written requests for the Council to grant a dispensation are to be with the Clerk at least four days prior to a meeting.Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) of the Code of Conduct, must leave the room for the relevant items.
5. To review:
  - (i) the Council's Financial Management to ensure effective control during the year including budgeting, accounting records, bank reconciliations.
  - (ii) the Council's compliance with laws, regulations and proper practices.
  - (iii) the Council's proper provision of the opportunity for the exercise of electors' rights during the year according to the Accounts and Audit Regulations.
  - (iv) Assessment of the risks facing the Parish Council and adequacy of the external insurance cover.
6. Appointment of Councillors to represent the Parish Council on the following organisations:
  - (i) Overbury Village Hall Management Committee; (ii) Bredon Hill Conservation Group
7. TO APPROVE THE MINUTES OF THE MEETING held on 21 March 2022- **circulated with meeting papers**
8. PROGRESS REPORTS
  - (1) Overbury Footpath Surface Repair
  - (2) Possible Purchase of Defibrillator for Conderton
  - (3) RoSPA Safety Survey of Cricket Field and Swings
  - (4) Planning Application: Conversion of Brake Cottage, Overbury
9. WYCHAVON DISTRICT COUNCIL (*already circulated to Councillors*)
  - (1) Carbon Cutting Fuels trialled in Wychavon
  - (2) "Ticket To Ride" Community transport event
  - (3) Speech & Language Project to improve children's communication skills
  - (4) Covid-19 Community Recovery Fund
  - (5) Energy Bills Rebate payments to start
  - (6) Wychavon Strategy 2020-2024 - **copy attached**
  - (7) Parish Matters and Business News - already circulated
  - (8) Planning Application - 500 houses plus school, infrastructure etc on land east of Bredon Road/Tewkesbury Road at Bredons Hardwick.
10. WORCESTERSHIRE CALC (County Association of Local Councils)
  - (1) Letter from Executive Office, Christopher Wayman - **copy attached**
  - (2) CALC Update 6 May - **copy attached**
  - (3) Training and Event Details inc Zoom meeting on 17 May ref Campaign for 20mph speed limit to be normal on residential streets and intown and village centres - **copy attached**
  - (4) New CALC Website
11. SOUTH WORCESTERSHIRE DEVELOPMENT PLAN (SWDP)

Further delay to publication as more time required to finalise the Infrastructure Development Plan and to agree the Proposals for the Throckmorton site.

12. WEST MERCIA POLICE  
Neighbourhood Watch Newsletters etc are regularly circulated to Councillors.
13. FINANCE  
(1) Balance brought forward; receipts and payments; bills now due to be paid.  
(2) Audit Procedure for year 2021/22.
14. CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING
15. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA
16. DATE OF NEXT MEETING

*Ros Long*

Signed: ..... Date: .....  
R.S. Long/Clerk to the Parish Council