

OVERBURY AND CONDERTON PARISH COUNCIL

Join your Councillors for
THE ANNUAL PARISH MEETING
at Overbury Village Hall on
MONDAY 13th MAY at 6.45pm

This is your chance to meet your Councillors
and to discuss any parish matters you would
like to raise.

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To be followed by the
Annual Meeting of the Parish Council

Your Councillors are:

For Conderton: Georgina Milway : Ruth Darling
For Overbury: Peter Horton : Steff LeMarechal
Richard Southby

Signed: Georgina Milway
G Milway – Chairman

Parish Clerk – Ros Long (01386 725383)

**The Annual Meeting of the Overbury and Conderton Parish Council
will take place at 7pm on Monday 13th May 2019
at Overbury Village Hall following the Annual Parish Meeting**

You are duly required to attend the Meeting of the Overbury and Conderton Parish Council.

A G E N D A

Note: DECLARATIONS OF ACCEPTANCE OF OFFICE TO BE SIGNED BY ALL COUNCILLORS BEFORE START OF MEETING.

1. ELECTION OF CHAIRMAN and Signing of Declaration of Office by Chairman
2. APOLOGIES FOR ABSENCE
3. ELECTION OF VICE CHAIRMAN
4. DECLARATIONS OF INTEREST
 - (a) Register of Disclosable Pecuniary Interests: Councillors are reminded of the need to complete/update their registers of interests.
 - (b) To declare any Personal interests in items on the agenda and their nature
 - (c) To declare any Prejudicial interests in items on the agenda and their nature
 - (d) Written requests for the Council to grant a dispensation are to be with the Clerk at least four days prior to a meeting.Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) of the Code of Conduct, must leave the room for the relevant items.
5. To review:
 - (i) the Council's Financial Management to ensure effective control during the year including budgeting, accounting records, bank reconciliations.
 - (ii) the Council's compliance with laws, regulations and proper practices.
 - (iii) the Council's proper provision of the opportunity for the exercise of electors' rights during the year according to the Accounts and Audit Regulations.
 - (iv) Assessment of the risks facing the Parish Council and adequacy of the external insurance cover.
6. Appointment of Councillors to represent the Parish Council on the following organisations:
 - (i) Overbury Village Hall Management Committee; (ii) Bredon Hill Conservation Group
7. TO APPROVE THE MINUTES OF THE MEETING held on 18 March 2019– distributed by e-mail and circulated with meeting papers
8. PROGRESS REPORTS for discussion
 - (1) New Homes Bonus Scheme – new lighting for the village hall.
 - (2) Parish Council Elections 2 May 2019
 - (3) Crashmore Lane surface repairs.
 - (4) The Yew Tree, Conderton – currently for sale
9. WYCHAVON DISTRICT COUNCIL for information/discussion
 - (1) Planning Applications: (i) 53 Dormay Cottage – Internal Alterations
 - (ii) 2 Cross Cottage - Internal Alterations – both already circulated to Councillors
 - (2) Parish and Town Event 13 June 2019
 - (3) Planning Committee: Methodology for Calculating Indicative Housing Requirement Figures for Designated Neighbourhood Areas
10. WORCESTERSHIRE CALC (County Association of Local Councils)
 - (1) Spring Training Opportunities – possibly Saturday morning sessions if popular
 - (2) Wychavon Area meeting 6 June; (3) Report on Rural Economy
11. BREDON HILL CONSERVATION GROUP
Possible report following meeting on 17 April.
12. ROSPA – Overbury Sports Field Safety Survey 10 April 2019 – no immediate action noted.
13. WEST MERCIA POLICE
 - (1) Crime Report (2) Young Good Citizen 2019
14. TEWKESBURY BOROUGH COUNCIL
 - (1) Garden Town Status at Ashchurch – copy attached
15. FINANCE: Balance in hand; Receipts and Bills to pay; Audit Procedure; Final Receipts & Payments report to 31.13.2018 enclosed; Annual Return papers for signature
16. CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING
17. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDA
18. DATE OF NEXT MEETING

Signed:
R.S. Long/Clerk to the Parish Council

Date: 8 May 2019