

**MINUTES of the MEETING of the OVERBURY AND CONDERTON PARISH COUNCIL
held on Monday 17 May 2021 at 6.30 pm in Overbury Village Hall following the
Annual Parish Meeting**

Due to Covid19 restrictions, members of the public were asked to book in advance if they wished to attend so that social distancing arrangements could be made but no such requests were received

PRESENT: Mrs G Milway Chairman
 Mr Richard Southby
 Mrs Ruth Darling
 Mrs Steff LeMarechal Miss R Long/Parish Clerk & RFO

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

Councillors were reminded of the need to keep up to date their Register of Interests, and to declare any Personal Interest or Prejudicial Interest relating to any items on the Agenda. There were no Declarations of Interest for the Meeting.

3. MINUTES OF THE PREVIOUS MEETING

The Minutes of the Annual Meeting of the Parish Council held on 19 October, 2020, which had been circulated with the Agenda papers, were approved and signed as correct by the Chairman.

4. PROGRESS REPORTS

(1) Overbury Footpath Surface Repair The Chairman confirmed that the repairs to the footpath from Woodlands to Pigeon Lane in Overbury remain on the list but no date has yet been arranged for the work to be carried out.

(2) Possible Purchase of Defibrillator for Conderton The Parish Council does not have sufficient funds for this project at the present time, but further research will be carried in the hope of finding a solution.

(6) Vacancy for Parish Councillor to represent Overbury The vacancy remains. It was agreed that the search must continue for a candidate for co-option as a parish councillor, but the process is limited by the current Covid19 meeting and personal communication restrictions. In the meantime, the Parish Council remains quorate with four Councillors, two representing Overbury and two Conderton.

5. WYCHAVON DISTRICT COUNCIL

(1) Updated recycling news has been circulated emphasizing the non-recyclable materials and that recyclable items should be clean to avoid contamination of the load.

(2) Wychavon is considering the possible use of electric vehicles for waste collection.

(3) The new Rural Lettings Policy 2021 has been adopted, which gives priority where possible to applicants for council rental property who have identifiable local connections.

(4) There are vacancies for members of the Independent Remuneration Panel, which recommends to the District Councils in Worcestershire the level of allowances to be paid to elected councillors and co-opted members. This will be advertised on the noticeboards.

6. WORCESTERSHIRE COUNTY ASSOCIATION OF LOCAL COUNCILS

Copies of the CALC Update 21-09 were circulated to the Councillors.

7. **SOUTH WORCESTERSHIRE DEVELOPMENT PLAN REVIEW**
Traveller and Travelling Showpeople Site Allocations Development Plan Document
 The South Worcestershire Councils are publishing the revised Preferred Options for a 7 week consultation period ending on 5 July 2021.

8. **TEWKESBURY GARDEN TOWN**
 Overbury and Conderton Parish Council has accepted the invitation to join with Ashchurch Rural Parish Council, Bredon Parish Council and Northway Parish Council the recently formed Gloucestershire & Worcestershire Parish Council Association (GWPCA) but as a non-active member. The purpose of the Group is to address the border issues that affect all members with regard to the proposed development of the Garden Town within the parishes of Northway and Ashchurch, which includes over 10,000 new homes and approximately 100 hectares of employment land.

9. **SOUTH WORCESTERSHIRE POLICE**
 The recent editions of the Rural Beat Newsletter and the Neighbourhood Watch Newsletter have been circulated, together with the details for proposing candidates for the Young Good Citizen Award.

10. **ROSPA Playing Field Inspection**
 The playing field, its surrounds and the swings, although still padlocked together due to Covid19, had been inspected by RoSPA Play Safety. With regard to the swings, it was advised that there is some wear to the chains and seats, which should be monitored for further deterioration and replaced when considered necessary. The Clerk was asked to send a copy of the report to Zurich Insurance.

11. **FINANCE**

Balance brought forward from 19 October 2020		£ 7858.04
	£	
<u>Payments made since the October meeting</u>		
Bredon Hill Conservation Group annual sub	30.00	
WDC: Maintenance of 3 dog litter bins	272.92	
R Long 3 month salary Jan 21	150.10	
HMRC salary tax	37.40	
Worcestershire County Council: road salt	124.72 (103.93 ex VAT)	
Overbury Enterprises:Cricket Club rent & water	137.15	
Jess Hutt – bus shelter cleaning	100.00	
R Long 3 month salary Mar 21	149.90	
HMRC salary tax	37.60	
		1039.79
		6818.25
<u>Receipts since October meeting</u>		
Overbury Cricket Club	190.85	
Overbury Enterprises salt donation	51.97	
Year End Balance		242.82
		7061.07
<u>Receipt since year end</u>		
WDC 50% Precept & Grant (£1550 + £148)		1698.00
		8759.07
<u>Sums paid since year end</u>		
Overbury Enterprises – cricket pavilion insurance	40.61	
RoSPA Play Safety playing field inspection	82.20	122.81

Balance brought forward to May meeting **8636.26**

The following payments were approved

Share of village hall building insurance	178.98	
Chairman's expenses	125.00	
WDC – maintenance of 2 dog bins	181.94	
Zurich Insurance (public liability etc)	350.75	
Worcestershire CALC	168.73	
Friends of St Faith's (churchyard mowing donation)	150.00	
Overbury Cricket Club (mowing of playing field)	150.00	
Overbury Village Hall – bill for 2 meetings held in 2020	23.00	
Overbury Enterprises – printing & photocopying	29.76	1358.16

Balance carried forward to the next meeting **7278.10**

Annual Audit

The Clerk reported that Mrs Sharon Denson had agreed once again to carry out the internal audit for the Parish Council, which would be completed in time for our next meeting towards the end of June and in time for the required documents to be available for submission and publication by 1st July.

12. **CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**

It had been agreed by e-mail correspondence in January that the Parish Council would not increase the sum of Precept requested for the year 2021/2022. After advice from Wychavon District Council, a request for a Precept of £3100 was submitted, to which would be added a Grant of £295.00 for the year.

13. **DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on either Tuesday 22 June or Tuesday 29 June at 6pm, depending on when the internal audit is completed.

There being no further business the meeting closed.

11. **CLERK'S REPORT ON URGENT DECISIONS SINCE THE LAST MEETING**
No decisions to report.
12. **COUNCILLORS REPORTS AND ITEMS FOR FUTURE AGENDA**
No items for future agenda raised apart from those arising from the Minutes of the current meeting.
13. **DATE OF NEXT MEETING**
The next meeting will take place in January 2021 but the date is yet to be finalised.

There being no further business, the Meeting closed.